

County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 713, Los Angeles, California 90012 (213) 974-1101 http://ceo.lacounty.gov

> Board of Supervisors GLORIA MOLINA First District

MARK RIDLEY-THOMAS Second District

ZEV YAROSLAVSKY Third District

DON KNABE Fourth District

MICHAEL D. ANTONOVICH Fifth District

May 4, 2010

To:

Supervisor Gloria Molina, Chair Supervisor Mark Ridley-Thomas

Supervisor Zev Yaroslavsky Supervisor Don Knabe

Supervisor Michael D. Antonovich

From:

William T Fujioka

Chief Executive Officer

QUARTERLY OVERTIME REPORTING - REASONS FOR OVERTIME

Attached are the quarterly reports for the period of April 1, 2010 through June 30, 2010, regarding departments' requests and reasons for their overtime. The reports classify overtime hours or shifts for each department into the following specific categories:

- Implementation of new programs;
- Workload and/or caseload increases:
- Vacancies:
- Recruitment issues or hiring delays; and/or
- Hiring freeze.

The first report (Attachment I) identifies the number of overtime hours for FLSA-covered positions, and the second report (Attachment II) identifies the number of overtime shifts relating to exempt positions (each shift is equal to eight hours of compensatory time-off).

Responses were received from 36 departments. A total of 1,425,483 hours and a total of 9,053 shifts were requested.

Summary information within each of the categories are discussed below:

Each Supervisor May 4, 2010 Page 2

Workload/Caseload Increases

The primary reason departments gave for requiring overtime for both shifts and hours was for workload and/or caseload increases. Approximately 83 percent of the total hours requested and approximately 88 percent of the total shifts requested were required for this reason.

Vacancies

Approximately 14 percent of overtime hours and approximately five percent of shifts were requested by departments for this reason.

Implementation of New Programs

Approximately three percent of overtime hours, as well as approximately six percent of shifts were requested primarily for this reason.

Recruitment, Hiring Delays and Hiring Freeze

Less than one percent of overtime hours and shifts were requested for recruitment and hiring delays. Less than one percent of overtime hours and shifts were requested because of hiring freeze limitations, and the majority of them are due to a Department of Public Works self-imposed hiring freeze in anticipation of decreased State funding.

The departments' request for overtime represent the maximum possible overtime hours that may be required, and it is possible that all hours and shifts requested may not be used during the quarter. Chief Executive Office (CEO) staff will continue to monitor all future requests for overtime on a quarterly basis, and the specific circumstances behind the requests.

If you have any questions, please contact me or your staff can contact Charlene Abe at (213) 974-8355.

WTF:SK:CA CL:vif

Attachments

c: All Department Heads (via electronic mail)

Quarterly Overtime Report.m

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COUNTY OF LOS ANGELES QUARTERLY REQUEST FOR OVERTIME RECAP OVERTIME HOURS REQUESTED BY DEPARTMENT

April 2010 - June 2010					Reason for C	or Overtime		
	Total Overtime							
Department	Hours Requested for Positions Coded c or n	Department Percent of Total Hours	# of Overtime Hours Requested due to Implementation of New Programs	# of Overtime Hours Requested due to Workload and/or Caseload Increases	# of Overtime Hours Requested due to	# of Overtime Hours Requested due to Recruitment Issues or Hiring Delays	# of Overtime Hours Requested due to	Total Hours Reported
Affirmative Action Compliance	0	0.00%			No Overtime	No Overtime Hours Requested		
Agricultural Commissioner/Weights & Measures	12,582	0.88%	40	10,042	1,320	1,120	60	12,582
Alternate Public Defender	688	0.05%	0	688	0	0	0	688
Animal Care & Controt	4,257	0.30%	0	965	3,292	0	0	4,257
Assessor	24,698	1.73%	950	23,574	0	174	0	24,698
Auditor Controller	2,520	0.18%	0	2,494	26	0	0	2,520
Beaches and Harbors	1,670	0.12%	0	886	784	0	0	1,670
Board of Supervisors	806	0.06%	27	779	0	0	o	806
Chief Executive Office	1,878	0.13%	o.	1,878	0	o	0	1,878
Chief Information Office	16	0.00%	0	16	0	0	0	16
Children & Family Services	51,631	3.62%	2,238	49,329	42	0	0	51,631
Child Support Services	3,563	0.25%	2,617	946	o	0	0	3,563
Community & Senior Services	3,636	0.26%	o	3,636	o	0	0	3,636
Consumer Affairs	135	0.01%	0	135	0	0	0	135
Coroner	1,420	2	_	_	_		0	1,420
County Counsel	_	U. 10%	0	1,024	208	188	_	
District Attorney	224	0.02%	0	1,024 224	208	188	0	
Fire	1,649	0.02%	0	1,024 224 1,649	0	0 188	0 0	<u></u>
Lindly Condopp	1,649 608,890	0.10% 0.02% 0.12% 42.71%	0 0 0	1,024 224 1,649 608,890	0 0	0 0	0 0 0	608,
Tealth Gervices	1,649 608,890 0	0.10% 0.02% 0.12% 42.71% 0.00%	0 0 0	1,024 224 1,649 608,880 Department is develo	208 0 0 0 0 ping a method of captu		0 0 0 n in the required forma	603
Human Resources	224 1,649 608,890 0 959	0.02% 0.02% 0.12% 42.71% 0.00%	0 0	1,024 224 1,649 608,890 Department is develo	1,024 208 224 0 1,649 0 608,890 0 Department is developing a method of capturing		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	601
Human Resources Internal Services Department	224 1,649 608,890 0 959 25,435	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78%	0 0 0	1,024 224 1,649 608,890 Department is develor 809 21,971	208 0 0 0 0 ping a method of captu		0 0 0 n in the required forma 0	60
Human Resources Internal Services Department Mental Health	224 1,649 608,880 0 959 25,435 34,962	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78%	0 0 0 0 0 60 3,895	1,024 224 1,649 608,890 Department is develor 809 21,971 24,289	208 0 0 0 0 pping a method of captu 66 3,464 4,246		o n in the required forma 0 0	60 22
Human Resources Internal Services Department Mental Health Melitary & Veterans Affairs	224 1,649 608,890 0 959 25,435 34,962 0	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.00%	0 0 0 0 0 0 0 0 0	1,024 224 1,649 608,890 Department is develor 809 21,971 24,289	208 0 0 0 pping a method of captu 66 3,464 4,246 No Overtime		n in the required forma 0 0 0 0 27	600
Human Resources Internal Services Department Mental Health Military & Veterans Affairs Museum of Art	224 1,649 608,890 0 959 25,435 34,962 0	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.00%	60 3,885	1,024 224 1,649 608,880 Department is develor 809 21,971 24,289	208 0 0 0 plng a method of capturing 66 3,464 4,246 No Overtime Hou		o o n in the required forma 0 0 27	60 2:
Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History	224 1,649 608,890 0 959 25,435 24,962 0 802	0.02% 0.02% 0.12% 42.71% 0.00% 0.07% 1.78% 2.45% 0.00% 0.05%	0 0 0 0 0 0 0 3,895	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289	208 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		o o o o o o o o o o o o o o o o o o o	60 3
Human Resources Human Resources Internal Services Department Mental Health Military & Veterans Affairs Museum of Art Museum of Natural History Office of Public Safety	224 1,649 608,890 0 959 25,435 34,962 0 0 802 691 57,804	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78% 1.78% 2.45% 0.00% 0.00% 0.00%	0 0 0 0 0 0 0 3,895	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289 802 0 36,017	208 0 0 0 0 0 0 0 0 0 0 0 0 0 4.246 No Overtime 0 0 21,387		o 0 n in the required forma 0 0 27	9 22 50 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation	224 1,649 608,890 0 959 25,435 34,962 0 802 691 57,804	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 1.78% 2.45% 0.00% 0.00% 0.06%	0 0 0 0 0 0 0 3,895 0 0 0	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289 802 0 36,017 662	208 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 0 n in the required forma 0 0 27	5 2 2
Human Resources Internal Services Department Mental Health Mental Health Military & Veterans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation	224 1,649 608,890 0 959 25,435 34,962 0 802 691 57,804 905	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.00% 0.06% 0.06% 4.06% 4.06%	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,024 224 1,649 608,890 Department is develo 809 21,971 24,289 802 0 36,017 662 16,830	208 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		0 0 0 n in the required forma 0 0 27 27 0	5 3 3 3
Human Resources Human Resources Internal Services Department Mental Health Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation	224 1,649 608,890 0 959 25,435 25,435 34,962 0 802 691 57,804 905 17,043 690	0.12% 0.02% 0.12% 0.12% 0.00% 0.00% 0.00% 1.78% 2.45% 0.00% 0.05% 0.06% 1.20%	0 0 0 0 60 0 0 0 0 691 0 0 691 0 691	1,024 224 1,649 608,890 Department is develor 21,971 24,289 802 0 36,017 662 16,830 626	208 0 0 0 0 0 pling a method of captu 66 3,464 4,246 No Overtime 0 0 21,387 0 213		0 0 0 n in the required forma 0 0 27	60 5
Human Resources Human Resources Internal Services Department Mental Health Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation Public Defender Public Health	224 1,649 608,890 0 959 25,435 34,962 0 802 691 57,804 905 17,043 690	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 1.78% 2.45% 0.00% 0.06% 4.06% 4.06% 0.05% 4.06% 0.05% 3.10%	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	1,024 224 1,649 608,890 Department is develo 809 21,971 24,289 24,289 0 36,017 662 16,830 626 39,812	208 0 0 0 0 0 0 0 0 0 0 0 0 0 3,464 4,246 No Overtime 0 0 21,387 0 0 2,116		0 0 n in the required forma 0 0 27 0 0 0	60 4
Human Resources Human Resources Internal Services Department Mental Health Military & Veterans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation Public Defender Public Defender Public Social Services	224 1,649 608,890 0 959 25,435 34,962 0 802 691 57,804 905 17,043 690 44,222 30,893	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.00% 0.06% 0.06% 0.06% 0.06% 1.20% 0.06% 0.06% 0.06%	0 0 0 0 0 0 0 3,895 0 0 0 0 0 243 1,600	1,024 224 1,649 608,890 Department is develor 809 21,971 24,289 602 0 0 36,017 662 16,830 626 39,812 29,198	208 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 4,246 4,246 No Overtime 0 0 21,387 0 0 21,387 0 0 2,116 0 0		0 0 n in the required forma 0 0 27 0 0 0 0 0 0 0 27 27 0 0 0 0 27 27 0 0 0 0	60 3 4 4 4
Human Resources Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Public Defender Public Health Public Social Services Public Works	224 1,649 608,890 0 959 25,435 34,962 0 802 802 801 57,804 905 17,043 690 44,222 30,893 59,769	0.02% 0.12% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.06% 0.06% 0.06% 0.06% 1.20% 0.06% 1.20% 0.05% 4.19%	0 0 0 0 0 0 0 3,885 0 0 0 0 0 0 0 0 1,600 1,600 1,695	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289 802 0 0 36,017 662 16,830 626 39,812 29,198	208 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 3.464 4.246 No Overtime 0 0 0 21.387 0 0 2.1387 0 0 4.885		0 0 n in the required forma 0 27 0 0 0 0 0 0 0 0 27 0 0 0 0 0 0 0 0	5. 3. 4. 1. 5. 3. 3. 3. 4. 3. 3. 3. 3. 4. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3. 3.
Human Resources Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Probation Probation Probation Public Defender Public Health Public Social Services Public Vorks Public Ubrary Public Ubrary	224 1,649 608,890 0 959 25,435 34,962 0 802 802 691 17,043 690 44,222 30,893 59,769 7,637	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 2.45% 0.00% 0.06% 4.06% 4.06% 1.20% 0.06% 1.20% 0.05% 4.06% 1.20% 0.05% 4.06% 1.20% 0.05% 4.06% 1.20% 0.05% 1.20% 0.05%	0 0 0 0 0 0 3,885 0 0 0 0 0 0 0 0 1,600 1,685 1,985 208	1,024 224 1,649 608,380 Department is develo 809 21,971 24,289 802 0 0 36,017 662 16,830 626 39,812 29,198 44,556 7,120	208 0 0 0 0 0 0 0 0 0 0 0 0 0 3.464 4,246 No Overtime 0 0 21,387 0 21,387 0 21,387 0 4,885 149		0 n in the required forma 0 27 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	55 33 44 1: 55 33
Human Resources Human Resources Internal Services Department Mental Health Military & Veterans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation Public Defender Public Health Public Social Services Public Vorks Public Vorks Public Vorks Public Vorks Public Planning	1,649 1,649 608,890 0 0 959 25,435 34,962 0 802 802 691 57,804 905 17,043 690 44,222 30,893 59,769 7,637	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 1.78% 0.06% 0.06% 4.06% 0.05% 1.20% 0.05% 4.120% 0.05% 4.120% 0.05% 4.120% 0.05% 4.19% 0.05% 4.19%	0 0 0 0 0 0 3,895 0 0 0 0 1,600 1,600 1,962 208	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289 802 0 802 0 36,017 662 16,830 626 39,812 29,198 44,556 7,120 296	208 0 0 0 0 0 0 0 0 0 0 0 0 3,464 4,246 No Overtime 0 0 21,387 0 21,387 0 21,387 0 4,885 4,885		0 0 0 0 0 0 0 0 27 27 0 0 0 0 0 0 0 0 0	55 3 4 4 1:
Human Resources Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation Public Defender Public Health Public Social Services Public Vorks Public Utrary Regional Planning Registrar-Recorder	1,649 1,649 608,890 0 0 959 25,435 34,962 0 802 802 691 17,043 690 44,222 30,893 59,769 7,637 296	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 1.78% 1.78% 0.06% 0.06% 0.06% 4.06% 1.20% 0.06% 1.20% 0.05% 4.120% 0.05% 4.120% 0.05% 1.20% 0.05% 1.20% 0.05% 1.20% 0.05% 1.20% 0.05% 1.20% 0.05%	0 0 0 0 0 0 0 3,895 691 0 0 243 0 1,600 1,695 1,962 208	1,024 224 1,649 608,880 Department is develo 809 21,971 24,289 802 0 36,017 662 16,830 626 39,812 29,198 44,556 7,120 296 68,139	208 0 0 0 0 0 0 0 0 0 0 0 4,246 No Overtime 0 0 21,387 0 21,387 0 4,885 4,885 149 0 0		0 0 n in the required forms 0 0 27 27 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	60
Human Resources Internal Services Department Mental Health Military & Velerans Affairs Museum of Art. Museum of Natural History Office of Public Safety Parks & Recreation Probation Probation Public Defender Public Social Services Public Works Public Ubrary Regional Planning Registrar-Recorder Sheriff	224 1,649 608,890 0 0 959 25,435 34,962 0 802 691 57,804 905 17,043 690 44,222 30,893 59,769 7,637 296 69,181	0.02% 0.02% 0.12% 42.71% 0.00% 0.00% 0.00% 0.00% 0.06% 0.06% 4.06% 0.06% 1.20% 0.06% 1.20% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 4.06% 0.05% 0.05% 4.06% 0.05% 0.05% 4.06% 0.05% 0.05% 0.05% 0.05%	0 0 0 0 0 0 0 3,895 0 691 0 0 243 0 0 1,600 1,695 1,962 208 0 0	1,024 224 2,649 608,880 Department is develo 809 21,971 24,289 802 0 36,017 662 16,830 626 39,812 29,198 44,856 7,120 296 66,139 180,830	208 0 0 0 0 0 0 0 0 0 0 0 0 0 4,885 1151,873		0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5

* Totals may not add up to exactly 100% due to rounding. 5/3/2010 8:39 AM Quarterly Overtime Report 4th Quarter 2009-10.xls ab

6.19%

88.43%

5.14%

0.08%

0.17%

100.00% *

COUNTY OF LOS ANGELES QUARTERLY REQUEST FOR OVERTIME RECAP OVERTIME SHIFTS REQUESTED BY DEPARTMENT

April 2010 - June 2010					Reason for Overtir	vertime		
Department	Total Overtime Shifts Requested for Positions Coded x	Department Percent of Total Shifts	# of Overtime Shifts Requested due to Implementation of New Programs	# of Overtime Shifts Requested due to Workload and/or Caseload Increases	# of Overtime Shifts Requested due to Vacancies	# of Overtime Shifts Requested due to Recruitment Issues or Hiring Delays	# of Overtime Shifts Requested due to Hiring Freeze	Total Shifts Reported in the New Format
Affirmative Action Compliance	0	0.00%			No Overtime Shifts Rec	s Requested		
Agricultural Commissioner/Weights & Measures	26	0.29%	0	26	0	0	0	26
Alternate Public Defender	9	0.10%	0	9	0	0	0	9
Animal Care & Control	37	0.41%	0	29	æ	0	o	37
Assessor	55	0.55%	0	50	0	0	0	50
Auditor Controller	1,257	13.88%	0	1,257	o	0	0	1,257
Beaches and Harbors	0	0.00%			No Overtime Shifts Requested	s Requested		
Board of Supervisors	75	0.83%	1	74	0	o	0	75
Chief Executive Office	1,285	14.19%	0	1,275	10	0	0	1,285
Chief Information Office	18	0.20%	0	18	0	0	0	18
Children & Family Services	639	7.06%	54	580	0	5	0	639
Child Support Services	50	0.55%	18	32	0	0	О	50
Community & Senior Services	189	2.09%	0	189	0	0	0	189
Consumer Affairs	0	0.00%			No Overtime Shifts Rec	s Requested		•
Coroner	0	0.00%			No Overtime Shifts Rec	s Requested		
County Counsel	24	0.27%	0	24	0	0	0	24
District Attorney	910	10.05%	0	910	0	0	0	910
Fire	235	2.60%	0	235	0	0	o	235
Health Services	0	0.00%	D	partment is developing	Department is developing a method of capturing over		ime information in the required format	
Human Resources	590	6.52%	19	439	131	13	0	590
Internal Services Department	28	0.31%	0	21	7	D	0	28
Mental Health	798	8.81%	32	706	58	3	<u> </u>	798
Military & Veterans Affairs	0	0.00%			No Overtime Shifts Requested	s Requested		
Museum of Art	0	0.00%			No Overtime Shifts Requested	s Requested		
Museum of Natural History	0	0.00%			No Overtime Shifts Requested	s Requested		
Office of Public Safety	28	0.31%	0	24	4	0	0	28
Parks & Recreation	151	1.67%	41	110	0	0	0	151
Probation Department	89	0.98%	0	89	0	0	0	89
Public Defender	33	0.36%	0	33	0	0	0	33
Public Health	873	9.64%	78	639	145	0	11	873
Public Social Services	329	3.63%	181	148	0	0	0	329
Public Works	149	1.65%	15	128	5	0	.1	149
Public Library	81	0.89%	30	43	6	0	2	81
Regional Planning	8	0.09%	0	7	-3	0	0	8
Registrar-Recorder	373	4.12%	74	293	6	0	0	373
Sheriff	656	7.25%	0	572	84	0	0	656
Treasurer & Tax Collector	63	0.70%	17	46	0	0	0	63
IOIAL SHIFTS	3,053	100.00%	900	0,000	400	,	-	3,000



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MARK RIDLEY-THOMAS Second District

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MICHAEL D. ANTONOVICH Fifth District

May 3, 2010

To:

Supervisor Gloria Molina, Chair Supervisor Mark Ridley-Thomas

Supervisor Zev Yaroslavsky

Supervisor Don Knabe

Supervisor Michael D. Antonovich

From:

William T Fujioka

Chief Executive Officer

QUARTERLY OVERTIME REPORTING - REASONS FOR OVERTIME

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- Hiring freeze.

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Summary information within each of the categories are discussed below: